

FOREVER BEGINS TODAY

APPLICATION GUIDE FOR CICPA MEMBERS

A membership pathway can take your career forward



FOREVER **FORWARD**



For more information, please visit the membership pathway for CICPA members page on the CPA Australia website or contact your local CPA Australia office: cpaaustralia.com.au/contact-us



TAKE THE NEXT STEP TOWARDS A MORE GLOBAL CAREER

Eligibility and requirements

To be eligible for consideration under this CPA Australia membership pathway, you will need to be a current member of the Chinese Institute of Certified Public Accountants and meet the following requirements:

CICPA Pathway 1:

Professionals with 5 or more years of work experience

- hold a university degree recognised by CPA Australia as being at least comparable to Australian Bachelor degree level
- have a minimum of 5 years' relevant work experience as outlined in a CV and workplace testimonial submitted with the application, and
- have successfully completed the exams set and assessed by the Chinese Institute of Certified Public Accountants.

CICPA Pathway 2:

Professionals with less than 5 years of work experience

- hold a university degree recognised by CPA Australia as being at least comparable to Australian Bachelor degree level
- have less than 5 years' relevant work experience as outlined in a CV submitted with the application, and
- have successfully completed the exams set and assessed by the Chinese Institute of Certified Public Accountants.

Supporting documents

As part of your membership application, you will need to provide us with documents to verify your information to include:

- CICPA membership certificate (both in Chinese and its official English translation)
 - Certificate for passing all the required subjects of The National Uniform CPA examination
 - CICPA proof of annual membership renewal and a screenshot of your CICPA annual inspection results from the same year
 - Degree award certificate
 - Degree academic transcripts for all years of study
 - C.V.
 - Workplace testimonial letter issued by current employer (only required for candidates with more than 5 years relevant experience)
 - The workplace testimonial letter should confirm the currency of employment (in the last 3 years) and contain the following: Date commenced, role title and key responsibilities and tasks
 - Application fees apply to all applicants and membership fees apply to those who may be eligible to become an Associate member of CPA Australia.
- If your documents are in a language other than English, please include official translated copies of all your documentation.

Steps to apply

1



Prepare your supporting documents

2



Start an application

3



We'll review your application

4



You'll receive an outcome

5



You're ready to move forward